



GOVERNOR'S ADVISORY COUNCIL ON AGING

Executive Committee

Meeting Minutes

March 9, 2012

8:30 – 9:30 am

Arizona Capitol Complex, Executive Tower

Governor's Office on Aging

Suite 240, Conference Room

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Joe Woods (Chairman), Charles Brown, George Evanoff, Bernadine Hoffman, (Secretary) Doyle Meredith, and C.T. Wright (Vice Chairman).

Executive Committee Members Absent

Anne Morrison

Council Staff Present

Cathy De Lisa

Also in Attendance & Signed In

Becky Brimhall-Lepire

Welcome and Call to Order

Council Chairman Joe Woods called the meeting to order at 8:28 a.m.

Review of Minutes & Approval

Council Chairman Woods asked the group to review the draft minutes of the January 13, 2012 meeting. *George Evanoff made a motion to accept the minutes of the last meeting as presented; Doyle Meredith seconded the motion. The motion passed unanimously.*

Chairman Report/Updates

Council Chairman Joe Woods reported on his four priorities for the year ahead that included: 1.) asking Vice Chairman Wright to assist in making sure Council members seeking reappointment apply in a timely manner to avoid delay in appointments which has caused uncertainty in leadership at the beginning of the new calendar year, 2.) tracking the attendance of Council members and addressing issues with Council members and Boards & Commissions, as necessary, 3.) attending meetings of all four of the standing committees as Chairman, and 4.) ensuring the need for a quorum is deemed the reason for conference call in at Council meetings.

Council Chairman Woods stated that based on feedback from Council members, he would ask GACA staff to first determine if equipment was available for the meeting locations to provide effective call in capability before approving for Council members to ensure a quorum. He also announced that he would not be seeking reappointment to the Council (or as Chairman) at the end of his current and second term (2012).

Review of Committee 2012 Priorities

The group discussed priorities per committee and progress to date on those priorities.

Office Updates

Staffing - Deputy Executive Director Cathy De Lisa reported:

- The hiring of an Administrative Assistant III is on track; an official announcement is pending.
- Monica Fidura, undergraduate ASU journalism student from the Arizona Interns in Action program is scheduled to join the Office on Aging in late April.
- The office will be moving to another location in the Executive Tower building as part of a large relocation plan.

GACA budget/financials – Ms. De Lisa stated the Council's FY 2013 budget projections had been received, and the office will continue to closely monitor expenses. A discussion ensued related to expenses charged to the Council's accounts and sponsorship of Council events.

Space – Ms. De Lisa announced the Office would be moving to the ground floor later this month in the space used by Boards & Commissions and a portion of Constituent Services. The only change in contact information will be Suite 101 instead of Suite 240.

Requests to the Council/Office on Aging – Deputy Executive Director Cathy De Lisa reported the Office on Aging had been asked to partner once again with the Arizona Alzheimer's Consortium and the Alzheimer's Association Desert Southwest Chapter on the May 25th community event at the Rio Vista Community Center in Peoria, Arizona. In addition, the Office on Aging was asked to provide a letter of support to the ASU School of Nursing and Health Innovation's Hartford Center of Geriatric Nursing Excellence & the Center for Healthy Outcomes in Aging related to an application for the Comprehensive Geriatric Leadership Education project through HRSA.

Announcements

There were no announcements.

Adjournment

Council Chairman Joe Woods adjourned the meeting at 9:15 am.

Next Meeting

The next Executive Committee meeting is planned for May 11, 2012; location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.